

NOTIFICATION THAT TEMPORARY APPROVAL IS EXPIRING SOON

Dear Parent or Guardian:

Your application for free meals, reduced-price meals, or free milk for your child(ren) was originally temporarily approved through (specify date) _____ due to your temporary loss of income. Meal/Milk benefits for your child(ren) will end after the above date. Unfortunately, we are unable to grant further approval unless you provide documentation showing the household's ability to survive without any source of income. Examples may be, but limited to, a letter from the food bank, church donations, money from family/friends, etc. Please complete and resubmit the attached application in order that your eligibility may be reconsidered.

If you do not agree with the decision or would like further clarification, please contact the school. If you wish to review the decision further, you have a right to a fair hearing. This can be done by calling or writing the following official:

Name

Title

Address

Phone

You may reapply at any time during the school year if you feel that a change in circumstances may make you eligible (such as a decrease in household income, an increase in household size or a household wage earner becomes unemployed).

In the operation of the child feeding programs, no child shall be discriminated against because of race, sex, color, national origin, age or handicap. If you believe you have been discriminated against, write to the Secretary of Agriculture, Washington, D.C. 20250.

Enclosure